

Sent via email to:

[REDACTED]

**Information Governance**

Christopher Ward, West Pavilion  
St Charles Centre for Health & Wellbeing  
Exmoor Street  
London  
W10 6DZ

Our ref: FOI/2016/005

[www.clch.nhs.uk](http://www.clch.nhs.uk)

11<sup>th</sup> February 2016

[foi.request@clch.nhs.uk](mailto:foi.request@clch.nhs.uk)

Dear [REDACTED],

**Freedom of Information Act 2000 request:** *Diabetic Intermediate Care Service Tender Info*

With reference to your request for information, dated 13<sup>th</sup> January, made under section 1(1) of the Freedom of Information Act, I am writing to inform you of the outcome of your information request.

You asked the following:

*We are seeking documents that are related to your Pre-Qualification Questionnaire(PQQ) and Invitation To Tender(ITT) bid for the Diabetic Intermediate Care Service(DICS) that was put out to Tender by Hounslow Clinical Commissioning Group(HCCG) during 2014/15.As Central London Community Healthcare NHS Trust was awarded the contract we are now seeking the following documents.*

- 1. We are seeking a copy of the contract that was agreed by yourselves and HCCG and came into force on or about the 1st of May 2015.**

See our response below

- 2. We are seeking a schedule of the opening dates for the localities that you are contractually obliged to open.**

The service commencement date was 5<sup>th</sup> may 2015

- **The Grove Medical centre** – Date commenced: 1<sup>st</sup> May 2015
- **Holly Road Medical Centre** - Date Commenced: 08<sup>th</sup> May 2015
- **Feltham Centre of Health** - Date Commenced:13<sup>th</sup> May 2015
- **Heart of Hounslow Centre for Health** - Date Commenced: 23<sup>rd</sup> Sep 2015.

The previous provider evaluating their estates requirement caused delay in accessing available clinics rooms. CLCH notified the CCG, who assisted CLCH in accessing the appropriate clinical areas as soon as possible.

- 3. We are seeking a schedule of the staff deployed by 'CLCH' to these localities.This schedule should include the date their employment started at the locality and their grade.**

***Additionally could you provide the staff resources in the format of 'working time equivalents'(WTE) that have been deployed to each locality.***

See our response below

- 4. Copies of any documents prepared by CLCH in response to its contractual negotiations with HCCG. Such documents to include any study of the PQQ and ITT stages of the procurement. In particular, comments on the quality of information provided to CLCH by HCCG during this process.***

Our response:

The tender submission documents contain commercially sensitive information. Therefore we confirm that the Trust does hold the information falling within the terms of your request for questions 1,3-4. However, I can confirm that the information you requested is being withheld under the Freedom of Information Act 2000, Section 43, Commercial interests.

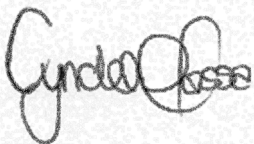
This exemption applies because its disclosure under this Act would, or would likely to, prejudice the Commercial Interest of any person (including the public authority holding it) We have also considered that the exemption(s) provided for under section(s) 43(2) of the Act apply to the information requested.

We have attached the confidentiality agreement.

This completes our response to your request for information. If you are unhappy with our response, please write to us giving your reasons and we will address them. If you remain dissatisfied you are entitled to appeal to the Information Commissioner:

Customer Contact  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow SK9 5AF  
Tel: 0303 123 1113  
[http://ico.org.uk/concerns/getting/report\\_concern\\_foi](http://ico.org.uk/concerns/getting/report_concern_foi)

Yours sincerely,



**Cyndee Massa**  
**Information Governance Facilitator**  
**Central London Community Healthcare NHS Trust**

## **ANNEX B – NON-DISCLOSURE AGREEMENT / CONFIDENTIAL AGREEMENT**

Information considered to be exempt from Freedom of Information requests

1. Any information supplied, which the Provider considers may be potentially exempt from disclosure under the Freedom of Information Act MUST be set out in this Section.
2. Any information not contained in this section will be subject to disclosure without any prior consultation.
3. The information considered to be exempt must be referred to in the table below; this could be a whole section of the documentation provided, a clause or paragraph in the documentation provided.
4. The Provider should set out in this section the documents to be returned, that information which it considers to be exempt from disclosure, the reason for non-disclosure, the exemption that might be applicable and the time period for which this information should be considered to be exempt.
5. The Provider acknowledges nevertheless that any information contained within this Section is indicative only and Hounslow CCG may nevertheless be required to disclose such information under the FOIA or the EIRA. The Provider should also include in this section the name and contact details of a link person who will be able to handle Freedom of Information requests.

Name of Organisation	<b>Central London Community Healthcare NHS Trust</b>
Address	<b>7th Floor, 64 Victoria Street, London. SW1E 6QP</b>
Contact Name	<b>[REDACTED]</b>
Position/Role In Organisation	Bid Officer
Telephone No:	0207 798 1415
Fax No:	
e-Mail:	<a href="mailto:servicedevelopment@clch.nhs.uk">servicedevelopment@clch.nhs.uk</a>

In setting out the information considered to be exempt, the Provider should include below where the information is located within their ITT.

Exempted Information	Reason for Exemption	Exemption to be Applied	Time Period for Exemption
FMT	This information is commercially sensitive and of value to our competitors	All documents	In perpetuity
All response documents from 1.1-6.3 including all Appendix's	The clinical, governance and finance models are commercial sensitive and of value to our competitors	All documents	In perpetuity
Mobilisation Plan	The clinical, governance and finance models are commercial sensitive and of value to our competitors	All documents	In perpetuity
Presentation	The clinical, governance and finance models are commercial sensitive and of value to our competitors	All documents	In perpetuity

Please attach additional sheets if necessary using the same format given above.